

**BY ORDER OF THE COMMANDER,
8TH FIGHTER WING**

8TH FIGHTER WING INSTRUCTION 10-104

12 OCTOBER 2004



Operations

**MISSION DIRECTIVE FOR 8TH MISSION
SUPPORT GROUP (8 MSG) UNITS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFPD 10-1, *Mission Directives*. This instruction establishes the missions, organization, responsibilities, and command relationships of the 8th Mission Support Group and its subordinate units, i.e., 8th Mission Support Squadron, 8th Civil Engineer Squadron, 8th Security Forces Squadron, 8th Services Squadron, and 8th Communications Squadron. It applies to all personnel assigned, attached, or associated units with Kunsan Air Base, Korea.

SUMMARY OF REVISIONS

This revision updates office symbols such as 8th Mission Support Group and added paragraph 6., 8th Logistics Readiness Squadron, and including subparagraphs. A bar (|) indicates revisions from the previous edition.

1. Mission. Provide and sustain combat-ready forces, facilities and services while enhancing the Quality of Life to the 8 FW.

2. Command. The Commander, 8th Mission Support Group is responsible to the Commander, 8th Fighter Wing.

3. Responsibilities.

| **3.1. The 8th Mission Support Group Commander (8 MSG/CC):**

3.1.1. Provides a rapid-response combat readiness capability in support of higher headquarters tasking and directives in accordance with (IAW) governing guidance, instructions, regulation, and law.

3.1.2. Provides force protection to the 8 FW and Kunsan AB community IAW governing guidance, instructions, regulation, and law.

- 3.1.3. Provides a computer-communications, airfield systems, and information management capability in support of the 8 FW and Kunsan AB community IAW governing guidance, instructions, regulations and laws.
- 3.1.4. Provides infrastructure maintenance and new construction capability to the 8 FW and Kunsan AB community. Effectively executes construction, maintenance and contractor quality assurance programs, ensuring compliance with Air Force, Pacific Air Forces, Wing and local regulations/codes.
- 3.1.5. Provides personnel management and human resources training to the 8 FW and Kunsan AB community IAW governing guidance, instructions, regulations, and laws.
- 3.1.6. Provides quality of life services to the 8 FW and Kunsan AB community IAW governing guidance, instructions, regulations, and laws.
- 3.1.7. Provides AF services combat support to the 8 FW and Kunsan AB community IAW governing guidance, instructions, regulations, and laws.

4. The 8th Civil Engineer Squadron Commander (8 CES/CC):

4.1. **Mission.** Provide emergency air base repair, AF unit and weapon system bed down, unit security and base denial, operation, and maintenance of AF facilities and installations, aircraft rescue and facility fire suppression, and construction management. Renders safe, and disposes of, explosive ordnance and monitors and protects resources subject to unconventional, conventional, nuclear, biological, and chemical attack. Conducts operations to protect personnel and environmental resources through hazard reduction and containment. Performs rapid runway and spill damage repair to meet mission requirements.

4.2. **Command.** The 8 CES/CC is responsible to the 8 MSG/CC.

4.3. Responsibilities.

4.3.1. The 8 CES/CC:

4.3.1.1. Provides contract surveillance for facility maintenance, refuse collection and disposal, grounds maintenance, housing maintenance, and other contracts IAW the AF Quality Assurance Surveillance Program. Ensures all contractors comply with the spirit and intent of published contractual documents.

4.3.1.2. Provides timely and effective technical expertise, design guidance, and surveillance of all Kunsan AB construction programs IAW AFI 32-1023, *Design and Construction Standards and Execution of Facility Construction Projects*, and other applicable instructions, guides, and major command standards.

4.3.1.3. Provides maintenance, repair, and construction of AF real property and Real Property Installed Equipment (RPIE) through the effective and timely execution of in-house work.

4.3.1.4. Provides cost-effectiveness dormitory furniture and appliance management IAW AFI 32-6001, *Family Housing Management*, AFI 32-6005, *Unaccompanied Housing Management* and AFI 32-6009, *Housing Handbook*.

4.3.1.5. Maintains the Base General Plan as a blueprint for long-range planning, development, and facility improvement. Accomplishes a comprehensive update every two years IAW AFI

32-7062/PACAF Supplement 1, *Air Force Comprehensive Planning*, and local planning initiatives.

4.3.1.6. Provides real property management for base facilities through the execution of real property acquisition, management, and disposition IAW applicable AF guidance, instructions, regulation, and law. Provides efficient base resource management within budgetary constraints through a balance of contract and in-house work.

4.3.1.7. Provides Fire Protection Services to the 8 FW and Kunsan AB community IAW response criteria contained in DODI 6055.6, *DOD Fire and Emergency Services Program* and AFI 32-2001, *The Fire Protection Operations and Fire Prevention Program*.

4.3.1.8. Provides Explosive Ordnance Disposal Services to the 8 FW, Kunsan AB community, and peacetime support to Kwangju, Kimhae and Sacheon Air Bases. Assist the U.S. Secret Service and Department of State in support of presidential and foreign head-of-state visits. Support Joint POW/MIA Accounting Command (JPAC) on recovery/repatriation missions.

4.3.1.9. Provides general/specialized Full Spectrum Threat Response training and war and peacetime response services to the 8 FW and Kunsan AB community IAW AFMAN 32-4004, *Emergency Response Operations*, and base policies.

4.3.1.10. Provides effectiveness base environmental compliance management.

4.3.1.11. Provides an array of Geographical Information System-based tools through the Geo-Integration Office to facilitate planning and execution of contingency and peacetime activities.

5. The 8th Communications Squadron (8 CS/CC):

5.1. **Mission.** Deliver the communications, information, and airfield systems and services that enable the 8 FW to fly, fight, and win.

5.2. **Command.** The 8 CS/CC is responsible to the 8 MSG/CC.

5.3. Responsibilities.

5.3.1. The 8 CS/CC:

5.3.1.1. Maintains air traffic control, landing, navigational, and meteorological systems in support of the U.S. Forces Korea (USFK), the Republic of Korea, the 8 FW, and the wartime follow-on forces' flying operations. Sustains acceptable system in-service rates IAW equipment technical orders, AF instructions, and major command standards.

5.3.1.2. Manages and maintains personal computer systems, reliable command and control systems, long haul and local data services, secure voice, telephone services, switching, and network systems in support of USFK, the Republic of Korea, the 8 FW, and Kunsan AB associate units IAW equipment technical orders, AF Instructions, Major Command and Defense Information Systems Agency (DISA) standards.

5.3.1.3. Provides information assurance/information protection for the 8 FW and Kunsan AB associate units IAW applicable AF 33-series instructions.

5.3.1.4. Provides visual information and information management services IAW established local, Major Command, and AF directives.

5.3.1.5. Provides official and unofficial postal services to the 8 FW and tenant units IAW AF, Department of Defense (DOD) and United States Postal Service directives.

6. The 8th Logistics Readiness Squadron (8 LRS/CC):

- 6.1. **Mission.** Deliver focused, full spectrum logistics support to the 8 FW in peacetime and combat operations.
- 6.2. **Command.** The 8 LRS/CC is responsible to the 8 MSG/CC.
- 6.3. **Responsibilities.**

6.3.1. The 8 LRS/CC.

6.3.1.1. Provide transportation support to distinguished visitors and transient personnel, and repair/operate 8 FW vehicles to include WRM.

6.3.1.2. Provide parts and supplies to all 8 FW customers maintain equipment accounts and track document control. Resolve maintenance/supply problems, maintain Consumable/In-Place Readiness Spares Package and operate Aircraft Parts Store.

6.3.1.3. Provide petroleum, oil and lubricant service to 8 FW aircraft and vehicles for both daily use and in support of Operations Plan (OPLAN) execution.

6.3.1.4. Assesses, coordinates and maintains In-garrison Expeditionary Support Plan (IGESP), Installation Deployment Plan (IDP) and support agreements. Monitors Time-Phased Force and Deployment Data (TPFDD) as well as coordinates for all deployments and receptions. Manages WRM program. Provides the wing with a single in/out processing point for forces protection equipment. Oversees training for wing mobility functions including cargo preparation/pallet build-up, ramp coordinator and Base Cargo Reception Team courses.

6.3.1.5. Provide transportation processing for both cargo and passengers departing or arriving to Kunsan AB.

7. The 8th Mission Support Squadron (8 MSS/CC):

- 7.1. **Mission.** Deliver effective personnel support to Kunsan AB, PACAF, and the AF during peacetime and war.

- 7.2. **Command.** The 8 MSS/CC is responsible to the 8 MSG/CC.

- 7.3. **Responsibilities.**

7.3.1. The 8 MSS/CC:

7.3.2. Provide personnel accountability systems and programs IAW higher headquarters directives and tasking. Maintains accurate duty status information in support of Operations Plan (OPLAN) execution and the wing focal point for casualty notification to Higher Headquarters.

7.3.3. Provides for all processing actions in support of military personnel and their management at the local level.

7.3.4. Assesses, develops, provides, and maintains education and training programs that fosters individual professional and personal development.

7.3.5. Assesses, develops, provides, and maintains programs to address the individual and family situation needs of the 8 FW. Ensures ability of all noncombatants to evacuate once directed by USFK.

7.3.6. Provides a structured environment to transition first duty station airmen from a training to mission-oriented environment while reinforcing the military lessons first-term airmen learn and experience in BMT and technical training.

7.3.7. Advises commanders at every echelon on civilian personnel management. Conducts training/orientation for supervisors, management officials, and employees.

8. The 8th Security Forces Squadron (8 SFS/CC):

8.1. **Mission.** To defend the base by providing a safe and secure environment for the 8 FW to sustain air operations during peacetime and war.

8.2. **Command.** The 8 SFS/CC is responsible to the 8 MSG/CC.

8.3. Responsibilities.

8.3.1. The 8 SFS/CC:

8.3.1.1. Provides a secure environment by conducting Law Enforcement, Security, and Force Protection/Anti-Terrorism operations that meet all peacetime and combat employment requirements under any physical, military, or civil condition.

8.3.1.2. Protects air operation activities by providing a mobile, rapidly deployable, and sustainable air base defense force that meets all peacetime and combat employment requirements under any physical, military, or civil condition.

9. The 8th Services Squadron (8 SVS/CC):

9.1. **Mission.** Provide services to promote the readiness and improved Quality of Life for the Kunsan AB community and its guests.

9.2. **Command.** The 8 SVS/CC is responsible to the 8 MSG/CC.

9.3. Responsibilities.

9.3.1. The 8 SVS/CC:

9.3.1.1. Serves as the consumer affairs representative for all services provided to personnel assigned to Kunsan AB by the Defense Commissary Agency (DECA) and the Army Air Force Exchange Service (AAFES).

9.3.1.2. Provides food service support to the 8 FW and Kunsan AB community using fixed-base assets that provide a level of service required by governing AF Services directives while meeting the demands imposed by the Base Support Plan.

9.3.1.2.1. Provides Lodging Service support to the 8 FW and Kunsan AB community using fixed-base assets that provide a level of service required by governing Air Force Services directives while meeting the demands imposed by the Base Support Plan.

9.3.1.3. Manages the operation of mortuary services in support of the 8 FW and Kunsan AB community during peacetime and war and as requested by the U.S. Embassy in Korea relative

to the processing of U.S. citizens or third-country nationals.

9.3.1.4. Provides recreational services to the 8 FW and Kunsan AB community. Effectively manages AF-directed recreation programs utilizing established Korean theater, rest, and recreation resources.

9.3.1.5. Provides fitness support to the 8 FW and Kunsan AB community through the effective implementation and management of intramural sports programs that promote active lifestyles and multiply combat effectiveness.

9.3.1.6. Provides organizational article/equipment laundry support to the 8 FW and Kunsan AB community.

10. Direct Communications. The 8 MSG/CC, and all squadron commanders are authorized direct communications with agencies assigned to, or supported by the 8 FW. Direct communications are also authorized with Seventh Air Force (7 AF) and Pacific Air Forces (PACAF) counterparts and other like functional units that are part of organizations lateral to the 8 FW.

WILLIAM W. UHLE, JR., Colonel, USAF
Commander

Attachment 1**GLOSSARY REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 10-1, *Mission Directives*

AFI 32-1023, *Design and Construction Standards and Execution of Facility Construction Projects*

AFI 32-2001, *The Fire Protection Operations and Fire Prevention Program*

AFI 32-6001, *Family Housing Management*

AFI 32-6005, *Unaccompanied Housing Management*

AFI 32-6009, *Housing Handbook*

AFI 32-7062/PACAF Supplement 1, *Air Force Comprehensive Planning*

AFMAN 32-4004, *Emergency Response Operations*

DODI 6055.6, *DOD Fire and Emergency Services Program*

Abbreviations and Acronyms

AAFES—Army Air Force Exchange Service

AF—Air Force

BRAAT—Base Recovery After-Attack

DECA—Defense Commissary Agency

DISA—Defense Information Systems Agency

DOD—Department of Defense

IAW—In Accordance With

IDP—Installation Deployment Plan

IGESP—In-garrison Expeditionary Support Plan

OPLAN—Operations Plan

PACAF—Pacific Air Forces

RPIE—Real Property Installed Equipment

TPFDD—Time-Phased Force and Deployment Data

USFK—U.S. Forces Korea

WRM—War Reserve Material